



GIA Financial Arrangements Joint Working Group

Terms of Reference As at 26 May 2014

Background

The GIA Deed, supported by the Biosecurity Act 1993 enables the government and industry partnership for joint decision-making and cost sharing of biosecurity readiness and response activities. It describes the financial arrangements for cost sharing. The provisions in the Deed are at a high level and further guidance is needed to ensure that financial arrangements are implemented consistent with the intent of the Deed.

Purpose of the group

The Financial Arrangements Joint Working Group (JWG) will recommend how Deed Signatories can agree cost-shares and fiscal caps consistent with their Deed rights and obligations. In undertaking this work, it will identify issues impacting on this outcome and undertake and/or recommend further activities to address them.

Success criteria

The JWG will be successful when:

- A framework and effective guidance to establish cost-shares and determine and apply fiscal caps is agreed by Signatories and potential Signatories.
- Issues impacting the effective implementation of Deed financial arrangements are identified and decisions made on their importance, priority and processes for their resolution.

Outputs

The JWG will develop and test through the Interim Fruit Fly Council guidance and a number of outputs for consideration by Signatories and potential Signatories at the GIA Biosecurity Forum 2014/II in September. The JWG will present outputs that will be the most likely to be agreed by industry and government and include:

1. The purpose of guidance on financial arrangements to implement the Deed.
2. A preamble on establishing cost shares, with reference to the Deed and including principles that interpret it in a consistent way.
3. Guidance on fiscal caps.
4. Standard criteria that form the basis for assessing the impacts of unwanted organism and defining benefit.
5. A collation and analysis of other issues, including recommendations on their handling.
6. A decision tree to assist the establishment of cost shares.

It may develop key supporting tools that it identifies as useful for calculating cost shares or estimating fiscal caps.

The material to be considered at the Forum will be reviewed by the IGB (or its successor) for approval for release prior to its circulation to Signatories and potential Signatories on 24 July 2014.

Membership

The JWG membership will reflect and represent the range of potential signatories including MPI, large and small industries and production sectors. It will have no more than twelve members (excluding the Secretariat).

It will appoint its own Chair and actions will be coordinated by the GIA Secretariat.

The JWG may invite subject matter experts to specific meetings, where required, to progress its activities.

Working methods

The JWG will:

1. Report to the Interim Governance Body
2. Make any decisions by consensus
3. Meet as necessary to progress its work
4. Establish sub-committees, as necessary to progress elements of its work
5. Meet the timeframes required by the IGB.

JWG members will be responsible for completing allocated actions that they have agreed to, and within agreed timeframes.

Resources and budget

Costs associated with participation in the Joint Working Group will be met by the member organisations.

The JWG will not commit to any additional expenditure without the express agreement of the IGB.

Process and Timeframes

The agreed work plan is as follows:

| Activity | Responsibility | Key date (2014) |
|---|-------------------|-----------------|
| First meeting - teleconference | Coordinator | 2 April |
| Feedback on draft principles | JWG | 2 May |
| Second meeting | JWG | 14 May |
| Minutes and draft outputs | Coordinator/Chair | 19 May |
| Teleconference to review principles, agree next steps, any additional activities relevant to issues arising | Coordinator | Ca. 23 May |
| Additional activities as required to finalise outputs | JWG | June |
| Teleconference to finalise outputs | JWG | 14 July |
| Final documents to GIA Secretariat for IGB approval to release | Coordinator | 17 July |
| Circulate to potential Signatories and Forum participants | Secretariat | 24 July |

References

1. The GIA Deed:
<http://www.gia.org.nz/Portals/79/Content/Documents/Key%20finals/Deed-Final-2013.pdf?timestamp=1391995715909>